When Silence isn't Deadly

Have you ever been caught off guard in the job search? What if an employer asks if you can move your interview in two weeks to the following morning? Things can happen, and it’s important that you know how to prepare when you’re short on time.

Vault, one of the great resources the CCD makes available to you, suggests using the STAR formula: **Situation, Task, Action, Result.** Many employers will ask you to give an example of a situation where you tackled a problem or exhibited a certain skill. Practice using the STAR formula with regular questions so that you’re prepared to answer the interviewer’s hardest prompts.

Another thing to remember during interviews is that silence isn't always deadly. Every conversation has the possibility of awkward silence, but rather than breaking it with whatever pops into your mind first, exhibit confidence and comfortableness while your interviewer prepares the next question. You have 3-10 seconds to think about your reply. If you need more time to think, you can ask for it, as long as you aren't asking after every question. During the ten seconds, create bullets in your head for your response. Time yourself for ten seconds so you grow comfortable with that pause.

For more great tips, schedule an appointment with a career counselor in Handshake!
Missed an edition of the CCD newsletter? We now have an archive on our website. Check it out [here](#)!

That's What's Up

Fun stuff, important stuff, all the stuff

Make the most of your internship!

Wednesday, April 12th 2017
12:00 pm - 1:00 pm

In collaboration with the Center for Civic Leadership (CCL), towards the LEAD 150 course, this workshop will help students understand:

• What are the expectations of an intern
• How to communicate in your professional environment
• How to identify and adapt to your work culture
• How to establish connections
... and more!

If you are an Owl Edge Summer Experience Fund recipient, [RSVP](#) to this workshop. Lunch will be provided!
Diversity in professional development

Interested in hearing from established Rice alumni about diversity in professional development?

Gateway and the CCD invite you to attend "Diversity in Professional Development" in the context of overcoming challenges in life, academics, and business. Lunch provided. RSVP.

Upcoming Events

Info Sessions

Capital One Rice Design Thinking Event
Monday, April 10
6:30 pm - 8:30 pm, OEDK Classroom
OEDK 6100 Main St, Houston, TX 77005

Design thinking is a new way of approaching problems in just about any industry, from healthcare to engineering and yes, even banking. It's about designing brilliant solutions for real human needs. Join Capital One for this exclusive opportunity to reimagine how you approach design. RSVP.

Workshops

Diversity in Professional Development Workshop
Tuesday, April 11
12:00 pm, Huff House 107

Interested in hearing from established Rice alumni about diversity in professional development? Gateway and the CCD invite you to attend "Diversity in Professional Development" in the context of overcoming challenges in life, academics, and business. RSVP in Handshake - lunch will be provided.
Citi Corporate Banking 101
Tuesday, April 11
6:00 pm - 8:00 pm, Huff House 107
Please join representatives from Citi's Corporate Banking team to learn more about our Corporate Banking Summer Analyst Program. These Citi team members will help educate you on Citi's Corporate Banking division, how it compares against Investment Banking, and answer any questions you have about the industry or the recruiting process.

RSVP.

Rice Women’s Meet and Greet with Boston Consulting Group
Thursday, April 13
5:30 pm - 6:30 pm, 1221 McKinney - Suite 3000
Calling all Sophomore and Junior women! Join us at our office to meet women BCGers, who will share their experiences in a variety of different industries, how they developed their skill sets on the job, and explain their roles and impact. Rice Women's Meet & Greet Thursday, April 13, 2017 from 5:30pm-6:30pm CST BCG Houston office | 1221 McKinney, Suite 3000 Houston, TX 77010 Refreshments will be provided! RSVP.

Accenture Strategy Women's Panel
Friday, April 14
6:00 pm - 8:00 pm, TBA
Accenture Strategy invites undergraduate women to join us for an evening of dinner and discussion about women in the workplace. Several women from Accenture Strategy will be sharing their experiences in the field, providing you with a forum in which you can connect with and receive advice from young professionals and discuss the nuances of day to day life for women in the workplace. Capacity for the dinner is limited, and spots will be awarded on a first-come, first-served basis. Registration will close for this event on Monday, April 10th at noon. RSVP.

Making the Most of Your Internship
Wednesday, April 12
12:00 pm, Huff House 107
In collaboration with the Center for Civic Leadership (CCL), towards the LEAD 150 course, this workshop will help students understand:

• What are the expectations of an intern
• How to communicate in your professional environment
• How to identify and adapt to your work culture
• How to establish connections...

... and more! RSVP.

College Athlete Virtual Career and Graduate School Fair
Thursday, April 13
10:00 am - 3:00 pm, Virtual
Looking for a Job, Internship, or Graduate School? Save valuable time & meet recruiters live online. Student athletes are invited to interact via chat sessions and meet organizations which may not attend the CCD Fall or Spring Career Expo. This Virtual Fair is free for students and alumni to attend. Learn more or RSVP.

Deloitte Human Capital Consulting Workshop
Thursday, April 13
6:30 pm - 8:00 pm, 131 - Anderson Biological Laboratories (6100 Main St., Houston, TX 77005)
We are looking forward to hosting an interactive workshop with students interested in learning about Deloitte Human Capital Consulting. We will have current Deloitte consultants in attendance to share about Deloitte, their experiences and work through a fun interactive activity. RSVP.
Jobs and Internships
Unique opportunities you might not find in Handshake

Integrate PR and Social Media Intern
Interns at Integrate can expect to learn the interesting "integration" of PR, social media and marketing from the pros! Interns will gain practical experience in strategic social media, blog writing, online research, press release writing, media outreach, and much more. They are also responsible for monitoring news and social networks, finding and communicating with client's influencers, seeking opportunities for client partnerships, and managing longer-term corporate projects. Learn more or apply here.
Deadline: Now accepting applications
Cluster: Arts, Communication, and Entertainment

HOLT Valuation Challenge
Kickoff your career in finance and compete for a chance at interviews with Credit Suisse HOTL and affiliates! This competition is open to all students (BA, MA, MBA and PhD), so come sharpen your integrated financial skills and convince a room full of banking experts and finance professors. Check out the positions you could be interviewing for and further available prizes here.
Deadline: Varied
Cluster: Finance, Consulting, and Enterprise

Research Analyst Intern for Healthcare Growth Partners
The intern will support HGP's market research effort, client execution, and management of HGP's transaction database. Other responsibilities include monitoring Health IT Investment, M&A, Regulatory, and Policy Trends, preparing visualization of statistical data and market trends for research publication. Interviews are currently being conducted on campus! Learn more or apply here.
Deadline: April 6, 2017
Cluster: Finance, Consulting, and Enterprise

JPMorgan Chase Sophomore Development Fellowship
This three-month Fellowship offers students who self-identify as Black, Hispanic or Native American a path to a successful career in financial services. As a Fellow, you will learn about the JPMorgan Chase business by attending workshops in Chicago and New York. Through a series of in-person and virtual sessions, you will build your professional skills, develop your financial knowledge and enhance your career readiness. Learn more or apply here.
Deadline: April 9, 2017
Cluster: Finance, Consulting, and Enterprise

The Texas Internship Challenge
The Texas Internship Challenge is a partnership between the Texas Workforce Commission (TWC), Texas Education Agency (TEA) and The Higher Education Coordinating Board (THECB). Check out this site for additional summer internship opportunities that you might not find on Handshake. Learn more or apply here.
Deadline: Now accepting applications
Cluster: Education, Non-Profit, and Social Enterprise
Harvard Business School Peek Weekend
To provide an opportunity for students from Rice to preview the Harvard Business School MBA experience, HBS will be hosting a Peek Weekend on June 9-11th, 2017. Peek participants will develop a broader understanding of the challenges leaders face, the many dimensions inherent in the business world, and the impact they can have on their community and the world through organizational leadership. Learn more or apply here.

Deadline: Now accepting applications
Cluster: Finance, Consulting, and Enterprise

Undergraduate Research Intern for The McNair Center for Entrepreneurship and Innovation
Undergraduate research interns work in small project teams. Some projects involve working directly on academic research. Other projects involve collecting data, preparing material for and assisting in the drafting of issue and policy briefs, developing wiki pages, conducting literature reviews and online research. All undergraduate interns may be asked to help with the day-to-day operations and assist with events and special projects. Learn more about this position and the Undergraduate Writing Internship here.

Deadline: May 4, 2017
Cluster: Public Policy, Government, and Law and more

Office of the Attorney General Eric T. Schneiderman Summer Business Operations Intern
The Division of Administration for the New York State Office of the Attorney General (OAG) is seeking a graduate or undergraduate intern to assist with various change management and business analysis projects. The student will perform research and analytical tasks, including the gathering and synthesis of large amounts of information, and compiling those findings into clear and concise reports and presentations. Learn more or apply here.

Deadline: June 5, 2017
Cluster: Public Policy, Government, and Law

Council Assistant for Greg Travis Houston City Council Member, District G
The Houston City Council office is in need of an assistant to coordinate schedules with constituents, work in emergency appointments, and work on special projects with the council member. Learn more or apply here.

Deadline: Accepting applications now
Cluster: Public Policy, Government, and Law

ExxonMobil Corporation Public Affairs Advisor Intern
The Intern will be a member of the Public and Government Affairs (P&GA) team and manage a specific project portfolio. This position is responsible for supporting the ongoing development and effective application of internal and external communications for the corporation and relevant business functions. The intern will work with all areas of expertise within P&GA including media, communications, government relations, corporate citizenship, and more. Learn more or apply here.

Deadline: June 25, 2017
Cluster: Public Policy, Government, and Law and more

Marketing Communications Intern for ViaSat Inc
Interns will be working with ViaSat’s designers, web developers and project managers on real projects for the multifaceted technology business. Primary responsibilities would include working with the project management team to lead projects, assist with proofing, and trafficking requests through our project management system. Interns will also be paired with a mentor on individual and team projects. Learn more or apply here.

Deadline: June 27, 2017
Cluster: Arts, Communications, and Entertainment